

Privacy Notice

Provided as required by the UK Data Protection Act 2018 and UK General Data Protection Regulation (UK-GDPR)

Name of Project: **EverythingPast**

Principle Investigator/Project Contacts: Sana Bilgrami (s.bilgrami@napier.ac.uk) and Katie Aske (k.aske@napier.ac.uk)

Data Controller	Edinburgh Napier University
Purposes for collection/processing	Collection of contact information for membership and sign-up for EverythingPast website www.everythingpast.com
Legal basis/es	Art 6(1)(e), performance of a task in the public interest/exercise of official duty vested in the Controller by Statutory Instrument No. 557 (S76) of 1993 as amended, e.g. for education and research purposes. Please note that we are not relying on consent as a basis for processing under the GDPR, and our legal basis for processing is therefore distinct from the research ethics-related use of consent in this study.
Is personal data shared with externally	No
How long is the information kept for	Personal data (name and email address) will be retained for the duration of the project, unless consent is withdrawn by the individual. If you want to withdraw consent or delete your account, please contact everythingpastproject@gmail.com
Will the data be used for any automated decision making	No
Is information transferred to a third country, outside the UK, EEA and not included in the adequate countries list.	No
<p>This information is provided to supplement the University's main Privacy Notices and it is recommended that appropriate notices are reviewed to provide full information about how the University processes personal data.</p> <p>You can access all the University's privacy notices using the following link: https://staff.napier.ac.uk/services/governance-compliance/governance/DataProtection/Pages/statement.aspx</p> <p>You have a number of rights available to you with regards to what personal data of yours is held by the University and how it is processed – to find out more about your rights, how to make a request and who to contact if you have any further queries about Data Protection please see the information online using the following URL: https://staff.napier.ac.uk/services/governance-compliance/governance/DataProtection/Pages/default.aspx</p>	